



No job too big or too small.

“Sharon Hanson of OfficeKeepers quickly established a professional working relationship with all the clients in the building catering to their every need. She personally meets with the office managers of our tenants on a daily basis to make sure all their needs are being met. She takes on all extra requested jobs and personally makes sure everything runs smoothly with an excellent sense of attention to detail.”

Michael T. Hatch, President
Metropolitan Management, Inc.

REFERENCES

Saint Gabriel's Catholic School
53,000 Square Feet
2500 Wimberly Lane
Austin, Texas 78735
Linda Matyas, Building Manager
(512) 327-7755 ext. 163 office number

Austin Medical Plaza
100,000 Square Feet
3705 Medical Parkway
Austin, Texas 78705
Mike Hatch, Building Manager
(512) 454-0327 office number

Travis Oaks Baptist Church
16,000 Square Feet
19615 Boggy Ford Road
Lago Vista, Texas 78645
Pastor Vince Smith, Account Manager
(512) 267-2196 office number/open
Monday through Friday until noon.

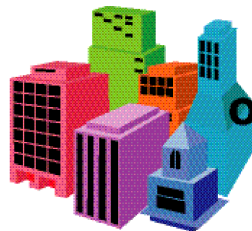
Village Bank and Trust
14,000 Square Feet
1415 Ranch Road 620
Lakeway, Texas 78734
Dala Campbell, Building Manager
(512) 261-1122 office number



Custom cleaning needs at their finest.

**HUB CERTIFIED
BONDED AND INSURED**

***FIRST CLASS PROFESSIONAL
JANITORIAL SERVICES***



**OfficeKeepers
Austin, Inc.**

PO Box 340609
Austin, Texas 78734
P: (512) 261-9662
C: (512) 632-7613
F: (512) 261-0218
E: Hansons@sbcglobal.net



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OFFICEKEEPERS: NOT YOUR TYPICAL SERVICE COMPANY

OfficeKeepers takes all the hassle out of building services. We ensure your job is done, and done right.

Sharon Hanson, president of OfficeKeepers Austin, is personally involved with every contract. As your point of contact, she ensures all special requests and any concerns are addressed immediately. She takes the time to really get to know each client, and is available 24x7 if you should have any questions or concerns.

OfficeKeepers takes pride in providing first class janitorial services:

Communication.

Even though the cleaning teams' work is performed at night, we are always available during the day. Sharon personally manages all accounts, and will often stop in during



Special requests, additional requirements? Just call.

“First class custom service is our specialty. Just call me!”

— Sharon Hanson, President

office hours, just to ensure everything is going well. She then meets with cleaning teams in the evening to relay concerns.

Reliability.

Tell us what you want and expect, and it will get done. It's as simple as that. Anyone can clean a building, but not everyone knows what is expected as the building is being cleaned. We make sure we understand, and meet, your expectations.

Honesty.

Our company policy of 100% honesty backs every cleaning team at OfficeKeepers. We are fully bonded and insured.

Full Service.

OfficeKeepers provides a full service line of professional commercial janitorial services. From basic cleaning needs to the most custom as you request janitorial services.

We at OfficeKeepers have the best floor team in the Austin area. Let our trained technicians strip and re-wax your resilient floor and you will have a mirror-like shine from corner to corner.



The best floor people in town!

ABOUT US

Founded in 1998, OfficeKeepers is a professional janitorial services company with locations in Austin, Tucson, and San Diego. We are a family-owned and operated business. We consider our work as a direct reflection on ourselves: every job is first class.

Customer satisfaction is our focus, and it shows. From large office buildings, banks and schools, to medical facilities or churches — we take day-to-day maintenance off your hands. We guarantee worry-free, reliable service. Special requests, additional requirements? No problem! Just call!

Let us put the OK touch on your building.